TORQUAY BOYS' GRAMMAR SCHOOL
THE ASSISTED PURCHASE SCHEME – MUSICAL INSTRUMENTS

APPLICATION FORM FOR MUSICAL INSTRUMENTS UNDER THE ASSISTED PURCHASE SCHEME

Pupil's Name: _____ **Form:**_____

Please tick the following that apply:

Your son / daughter is:

a. Studying Music at GCSE / A Level / IB Yes / No

b. Receiving Individual Lessons on the instrument at TBGS Yes / No

Instrument details

Description and model: _____

Supplier (if possible request a proforma invoice): _____

Payment details:

Cost of instrument £ _____

5% of net cost £ _____ (Admin Charge)

Total due to TBGS: £ _____ (**TBGS Use:** Invoice)

Please note TBGS will not order the instrument until the payment has cleared.

I confirm I have read and comply to the criteria for the purchase of musical instruments within the Assisted Purchase Scheme set out by TBGS using the guidelines from H M Revenue and Customs.

I also confirm the instrument to be purchased is portable and will be used in school.

Signed _____ Name _____ Date ___

FOR SCHOOL USE ONLY

Invoice Cleared:: Purchase Order Number:

Instrument received at TBGS:

Instrument Received by Student:Sig: Date: