

# Torquay Boys' Grammar School

## Pastoral Care



The Pastoral Care System supports both the academic work of the student and his/her social and personal development. We understand that a happy student enjoying a settled caring atmosphere will be well integrated, more secure and better motivated.

At the heart of our pastoral structure is the **House system**. The main objectives of the House System are:

- To help students stay safe, be healthy, enjoy school and achieve their potential.
- To foster greater involvement in the life of the school
- To enrich the school's sporting and cultural life
- To develop a greater sense of community
- To provide senior students with greater opportunity to take responsibility and to develop qualities of leadership.



At times, specific or targeted support may be needed, both in and out of the classroom, in order for your son/daughter to continue to thrive. This support may be provided by us, or in conjunction with external agencies. For more information on our Pastoral Care and to access the range of support available please visit the '**Care & Well Being**' section of our school website and click on the '**Pastoral Care**' tab for more information.



# Key Members of Staff

## Tutor

Each day the Tutor will meet all of the boys in his or her Tutor Group and will get to know them well. It cannot be stressed enough how important this relationship can be; each student has at least one member of staff whom he/she knows more deeply than just as a teacher. It is imperative that each student has someone to whom he/she can relate quickly, informally and unobtrusively.

The Tutor is the first point of contact between home and school. Tutors can be contacted for important matters on their email address which follows the format [initialsurname@tbgs.torbay.sch.uk](mailto:initialsurname@tbgs.torbay.sch.uk) (e.g. [jsmith@tbgs.torbay.sch.uk](mailto:jsmith@tbgs.torbay.sch.uk)). Staff contact details are located on our school website.

## Head of House

Each Head of House will lead his or her team of Tutors, and oversee the welfare and discipline of all his or her students in close liaison with subject teachers, Pastoral Support Tutors, and the Senior Management Team. He or she will get to know all the students in the house as well as possible. Our aim is for the Head of House to be someone to whom your son can turn for guidance in addition to his Tutor.

## SEND Coordinator (SENDCO)

Lucy Munns coordinates learning support for our students who have a special educational needs and disabilities. Some of her responsibilities include:

- Co-ordinating provision for children with SEND.
- Liaising with parents of children with SEND.
- Liaising with other providers, educational psychologists and external agencies.

## Pastoral Support Tutor

Miss Seymour will provide one-to-one support for students with particular needs and will provide the link with outside agencies where necessary.

## School Counsellor/Pastoral Liaison Officer

Mrs Walker is a qualified counsellor who can offer support to students and parents. Alongside this role she helps coordinate pastoral care by linking with outside agencies and working within the safeguarding team.

## Deputy Headteacher

Mr Lyne-Ley oversees and coordinates the pastoral care within the school. He works with students, staff, parents/carers and outside agencies on all matters regarding, behaviour & discipline, attendance, child protection and safeguarding.

Mr Lyne-Ley oversees the rewards and sanctions systems offering a wider perspective of student's progress, development and well-being. He holds regular meetings with Heads of House and encourages positive student involvement in all the affairs of the school.

# ~ R E W A R D S ~

The expectation is that the students at TBGS are well-motivated and work hard; whilst this is the norm it is still important to recognise and celebrate their achievements and successes. To this end we have a range of rewards available to students.

**Student of the Week:** Each week a student is selected to be the Student of the Week. This may be awarded for an exceptional academic or sporting performance or may be as the result of a particularly worthy charitable activity or a major contribution to an extra-curricular activity either in or out of school. The student receives a certificate.

**Commendations** are presented at any time during the year and are earned in a variety of ways (high quality piece of work, a string of top grades, a significant improvement in a subject area etc.). Each subject department will have its own policy for the award of such commendations.

**Commendation certificates** are awarded on reaching certain milestones:

**Bronze - 10 commendations**

**Silver - 25 commendations**

**Gold - 50 commendations**

**Platinum - 75 commendations**

**The Centurion award for 100 commendations**

**Commendation Pens** are awarded to students who receive 30 commendations.

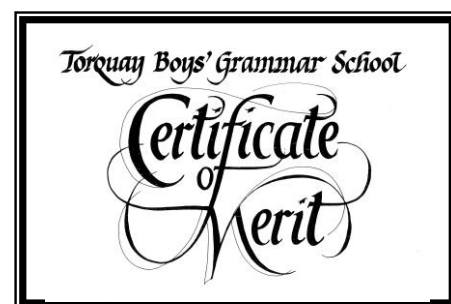
**Certificates of Merit for Subjects** are presented towards the end of the academic year in any subject where effort and performance have been consistently high.

**Colours** – junior, full and half colours are awarded during the year to students who have achieved a consistently

high standard of performance and attitude in a particular sport or extra-curricular activity.

**Prizes** for both academic and non-academic achievements are awarded for presentation at the School's annual Speech Day.

**An Evening Of Celebration** to recognise exceptional **Progress, Endeavour** and **Personal Success** with a select group of prize winners. Staff and parents are invited to share this special occasion held in our Centenary Hall.



# ~ S A N C T I O N S ~

All school rules and regulations can be summarised in a single sentence which has become the Torquay Boys' Grammar School Code of Conduct devised by boys working within the Student Council. The Code simply requires that:

**Students should engage in sensible and responsible behaviour where all individuals and property are treated with consideration and respect.**

Whilst not wishing to dwell upon a long list of rules, clearly all students need to be aware of the School's expectations and the consequences of failing to meet them. At all times we will endeavour to ensure sanctions are fair, immediate and consistent and communicated to relevant staff and parents/carers.

## Uniform

If a student is wearing incorrect uniform or is poorly presented, he will be referred to his Tutor or Head of House.

## Homework

A student who is late with homework twice in a half term for a particular subject will receive a 'Homework Default' and parents receive an email notification home. **Three defaults in a term will result in a Saturday detention.**

## Classroom Misbehaviour

A student will be given a 'Yellow Card' for persistent disruption to a lesson and will be removed from that lesson. **Three yellow cards in a term will result in a Saturday detention.**

**After School Detentions (ASDT)** may be given for breaking school rules, e.g. repeatedly being late to registration or lessons, being off site without permission, smoking, use of bad language witnessed by a member of staff (swearing at a member of staff is more serious and a student will be sent home in such circumstances) or for other instances of inappropriate behaviour. **Three ASDTs for behavioural issues in a term will result in a Saturday detention.**

## Mobile Phones & Electronic Devices

Students are allowed to bring mobile devices to school, but only if they are switched off at all times, and not '**seen or heard**' during the school day. Mobile devices and earphones may only be used if a teacher specifically requests that students can use them for educational purposes in their lesson. Earphones must not be worn when walking around the school site.

Students should use the school reception should they need to contact parents, but only if it is absolutely necessary. Any student who breaks these rules will have their device confiscated, taken to reception and the following sanctions applied on a termly basis: **1st Offence** – Device is confiscated and returned at the end of the school day. **2nd Offence** – Device is confiscated for one week and kept in the school office, although a parent may collect the phone from school earlier than this if they so choose **3rd Offence** – Student is placed in a Saturday Detention

## ~ THE ANTI-BULLYING CODE ~

**Torquay Boys' Grammar School** is committed to an active policy where a high premium is placed upon good behaviour and respect for individuals and property. We are a school which unashamedly discourages anti-social behaviour.

Through extensive student participation via the Student Council in identifying areas of anti-social behaviour within the school, a basic definition of bullying has been agreed. It reads as follows:-

***“Bullying is a conscious desire to hurt, threaten, upset, provoke or frighten someone”.***

It is a basic entitlement of all children within the school that they receive their education free from such instances of unpleasant behaviour as depicted above. Not only are pupils encouraged to treat others as well as they would expect to be treated themselves, they are also urged to actively safeguard the rights of others. The School's agreed policy on Bullying is an extension of its commitment to equality of opportunity. Students, parents and staff are agreed that anti-social behaviour, be it physical or non-physical, should not be tolerated at TBGS. The School's policy is positive rather than punitive where an awareness of the issues involved is sought and is based on the active co-operation and trust between staff and pupils. Victims will always be given every possible support and, whilst bullies will not be allowed to feel comfortable in our midst, we will work with them to change their patterns of behaviour.

**The Anti-Bullying Code is displayed prominently in all classrooms and each tutor group has spent time with its tutor considering its implications.**

**Tutorial time and assemblies are given over to looking carefully at the issue and all boys are aware of their responsibilities.**

**The School, through the Student Council, has devised its own 'ABC' - Anti-Bullying Code**



## ANTI-BULLYING CODE

- Everyone has the right to feel safe and enjoy their time at TBGS free from intimidation.
- Our school community will not tolerate any *unkind* acts whether they are
  - physical
  - cyber
  - verbal
  - emotional
  - HBT.

Such behaviour will be regarded as bullying.

- Bullying is too important not to report it – we as a community should support each other by reporting all incidents of bullying - you can talk to anyone.
- TBGS has a zero-tolerance attitude to bullying
- TBGS will take firm and decisive action to deal with any incident of bullying which is witnessed by, or reported to, any member of staff.

**SEE IT – REPORT IT – STOP IT**

### Anti- Bullying Support & Help

Your tutor and Head of House can support you with any bullying concerns, they are here to help you.

If you wish to remain anonymous, you could use the confidential school email address [BeSafe@tbgs.torbay.sch.uk](mailto:BeSafe@tbgs.torbay.sch.uk), or the confidential text messaging service (school hours only)

If you do not feel comfortable speaking to someone you know, contact Childline on 08001111

**SEE IT – REPORT IT – STOP IT**