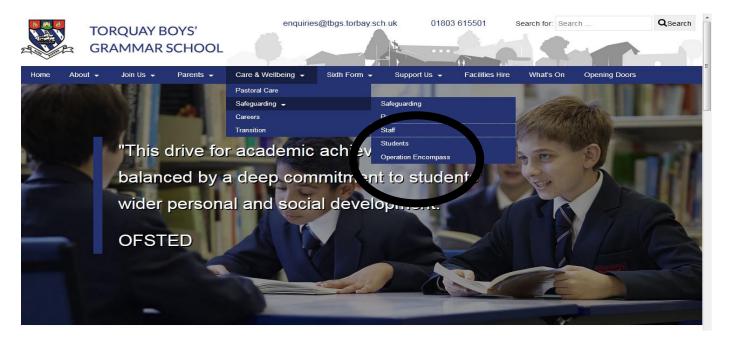


Logging on to i learn

 Accessing your e-modules can be done via the school website. Click on Care & Well-Being, choose Safeguarding and then Staff.



2. When password appears, enter staffroom and this will take you to the Staff Safeguarding Information page. Scroll down and you will see Section 4 'E-Learning Module – Introduction to Safeguarding'

Home About Join Us Parents Care & Wellbeing Sixth Form Support Us Facilities Hire What's On Opening Doors

CPOMS

CPOMS Information for Staff

Pink Referral Form for support staff 2

Safeguarding Referral Form

4 - E-Learning Module - Introduction to Safeguarding

Objective: All staff and Governors are required to complete the I-Learn module - Introduction to Child Protection V6. This module covers statutory safeguarding training. All staff should be familiar with the Early Help process which aims to support our children and their families.

Direct Link to iLearn https://torbax/learningpool.com/login/index.php
Information Sheet for Staff ilearn log-on

4. Click on the Learning Pool link

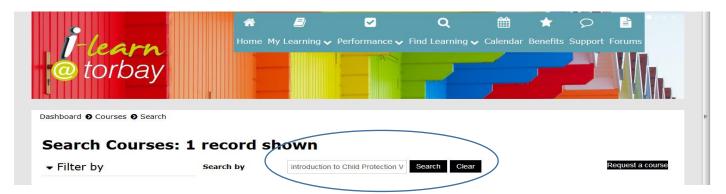
5 - Building Capacity Programme

3.

5. Enter Username & Password

All accounts are set up with username as **firstname.surname** (all lower case) and with a temporary password of **welcome**.

- 6. You will need to change your password after your first log in. Un-tick 'signout everywhere' before you press enter/return. Log out then log back in.
- 7. In the search box, enter Introduction to Child Protection V6, click search.



- **8.** Click on i-learn modules (under <u>Category</u>). This will bring up a list of courses. Click on the appropriate course (ie; Introduction to Child Protection V6)
- 9. Click 'find out more' at the bottom of the screen which appears as a pop up. Scroll down the page and the modules will appear. Each module needs to be completed in full, be aware that each module contains 'drop down' boxes. Missing one of the drop down boxes will mean that you are unable to progress to the next module.



10. If page requests 'click to launch manually' click on square icon in top right hand corner and click to 'allow pop ups', this should enable the module to load.

Looking After You

Please note that this training content deals with a potentially disturbing subject matter, material and images. If you feel upset by any of the content, speak to one of the Safeguarding Team, or you can contact one of the following organisations in confidence:

National Association for people abused in childhood (NAPAC) provides the only national freephone support line for adults who have suffered any type of abuse in childhood

Call 0800 085 3330 for free from landlines, 3, Orange and Virgin mobile phones.

Call 0808 801 0331 for free from O2, T-Mobile and Vodafone mobile phones.

The lines are open 10am till 9pm Monday to Thursday, 10am till 6pm on Friday and 10am till 4pm on Saturdays.