

Safeguarding Learning & Development Programme

Staff can access all training materials and instructions from the school webpage

<https://www.tbgs.co.uk/staff-safeguarding/>

	1. What All staff should Know	2. Staff Induction	3. Making A Referral	4. E Learning Module Introduction to Safeguarding	5. Building Capacity Programme
	<p>Objective: All staff sign the checklist to confirm they have read and understood the Safeguarding Information & Guidance contained within our policies and procedures.</p> <p>Action: Print out the School Employee Checklist, sign and return to the DSL.</p>	<p>Objective: Staff receive induction training from the Designated Safeguarding Lead and understand the safeguarding procedures at TBGS.</p> <p>Power point presentation located online.</p> <p>Action: Liaise with the Designated Safeguarding Lead if you have not yet received this training.</p>	<p>Objective: All staff understand the method for referring safeguarding concerns.</p> <p>CPOMS Training for support staff 1</p> <p>Pink Referral Form for support staff 2</p> <p>If unsure speak to the DSL immediately.</p> <p>Action: If you are required to use CPOMS, please make sure that you have logged onto the system. Liaise with the Designated Safeguarding Lead if you have not yet received training.</p>	<p>Objective: All staff are required to complete the I-Learn module – Introduction to Safeguarding – Level 1.</p> <p>This module covers statutory safeguarding training. All staff should be familiar with the Early Help process which aims to support our children and their families.</p> <p>Action: All staff need to work through this module and print off a certificate upon completion.</p> <p>Please provide this certificate to the Designated Safeguarding Lead, or safeguarding officer</p>	<p>Objective: All staff are provided with annual training on a range of safeguarding issues.</p> <p>Updates and alerts on key safeguarding issues are provided throughout the year.</p> <p>One-minute guides and resources are available on the school website.</p> <p>Staff may be required to demonstrate their understanding of certain issues by completing feedback sheets.</p> <p>Action: All staff begin to read through the guides which are available through the website. When updates are sent via email, please familiarise yourself with the content.</p>